



प्रो. डी. जसपाल एस. सन्धू

सचिव

Prof. Dr. Jaspal S. Sandhu

MBBS, MS (Ortho), DSM, FAIS, FASM, FAFSM, FFMS, FAMS

Secretary



विश्वविद्यालय अनुदान आयोग  
University Grants Commission

(मानव संसाधन विकास मंत्रालय, भारत सरकार)  
(Ministry of Human Resource Development, Govt. of India)

बहादुरशाह जफर मार्ग, नई दिल्ली-110002  
Bahadur Shah Zafar Marg, New Delhi-110002

Ph : 011-23239337, 23236288,  
Fax : 011-23238858, email - jssandhu.ugc@nic.in

D.O.F.No.1-7/2011(SCT)

1<sup>st</sup> March, 2016

Dear Sir/Madam,

**Subject: Prevention of Caste based discrimination in Higher Educational Institutions**

Kindly refer to this office letter of even number dated 19.07.2011 and subsequent reminder dated 02.07.2013 and to request you to take the following action:

- The Officials/faculty members should desist from any act of discrimination against SC/ST students on grounds of their social origin.
- The University/Institute/College may develop a page on their website for lodging such complaints of caste discrimination by SC/ST students and also place a complaint register in the Registrar/Principal Office for the purpose. If any such incident comes to the notice of the authorities, action should be taken against the erring official/faculty members promptly.
- The university and colleges should ensure that no official/faculty members indulge in any kind of discrimination against any community or category of students.

You are also requested to advise the officials/faculty members of your university/Institute that they should be more sensitive while dealing with above such incidents of caste discrimination, and send Action Taken Report to UGC in the prescribed format on the email : [sctsection@gmail.com](mailto:sctsection@gmail.com). The format is available on UGC website [www.ugc.ac.in](http://www.ugc.ac.in).

The above instructions may also be circulated to all the constituent and affiliated colleges of your university for follow-up action please.

With kind regards,

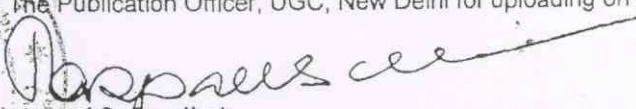
Yours sincerely,

  
(Jaspal S. Sandhu)

The Vice-Chancellor of all Universities.

**Copy to :**

The Publication Officer, UGC, New Delhi for uploading on UGC website.

  
(Jaspal S. Sandhu)

**DOCTOR HARI SINGH GOUR VISHWAVIDYALAYA, SAGAR (M.P.)**

No. DCDC/2016/ 1720

Dated: 11.03.2016

**Copy to :**

- All Principal, Colleges - Sagar, Damoh, Chhatarpur, Tikamgarh, Panna and Chhindwara District - for information and necessary action.
- In Charge, University Website Cell - Kindly upload on the University website

  
DIRECTOR

College Development Council

## Action Taken Report of Universities/Institutions to Prevent Caste Discrimination

Name of the University-			
Sl.No.	Items	Action Taken	
		SC	ST
1	Whether the University has constituted any Committee to look into the discriminating complaints received from the SC/ST Students/Teachers/Non-Teaching Staff--Give details there of		
2	Whether the University has developed a page on the website for lodging complaints of caste discrimination by SC/ST students--details there of (website address)		
3	Whether the University is maintaining the Complaint Register and the mode of action taken on the complaint of caste discrimination		
4	(i) Number of complaints received during the last one year		
	(ii) Out of the total complaints received, number of complaints settled		
	(iii) Whether any suicidal type of action reported in the complaint (Number)		
	(iv) Action taken in case incident comes to the notice of the authorities against official/faculty		
	Whether the University has any cell to look into the complaints of discrimination against SC/ST received from the Affiliated/Attached Colleges		
	(i) Mode of solving the Colleges problems		
	(ii) Number of complaints received & solved		
	(iii) Type of Instructions issued to the Colleges against caste discrimination		

