

**DR. HARISINGH GOUR VISHWAVIDYALAYA SAGAR M.P.**  
**(A CENTRAL UNIVERSITY)**

Ref. No.: DHSGSU/Admission Cell/ SP/2020/ 1007

Date: 14.02.2020

MINUTES OF MEETING: QUERIES RAISED BY PROSPECTIVE BIDDERS  
TENDER NO. DHSGSU/RO/ONLINE ENTRANCE EXAM/2020/918 DATED 20.01.2020  
DATE: 13.02.2020, 03:30 PM  
VENUE: CONFERENCE HALL REGISTRAR OFFICE

A meeting was held on 13.02.2020 to discuss and submit recommendations on various queries raised by prospective bidders. The committee put forth following and publishing a corrigendum on CPP portal as well as on website of the Vishwavidyalaya:

| S.N. | Query/ Suggestion/Clarification   | Recommendations of the committee  |
|------|---|---|
| 1    | <b>Page 4 &amp; Page 7,</b><br>To consider CMMI certification either for Software Development or for Services   | There is no change in the Criteria.   |
| 2    | <b>Page 13- 17,</b><br>To hire two agencies for Online examinations and Question Bank Preparation   | There is no change in the requirement.  |
| 3    | <b>Page 14 point 26,</b><br>Change in human resource requirement for examination centres  | Centre Administrator/ IT Manager may be a contract employee duly authorized by the contractor.  |
| 4    | <b>Page 9,</b><br><b>Important Instructions:</b> To give an opportunity of being heard before forfeiting EMD  | Yes, Opportunity will be given.   |
| 5    | <b>Page 11,</b><br><b>Arbitration clause:</b> Arbitrator should be appointed after mutual discussion between the Vishwavidyalaya and the bidder   | Yes, Arbitrator will be appointed with mutual discussion.                                       |
| 6    | <b>Page 11,</b><br><b>Security Deposit:</b> Bidder shall be given cure period of 30 days to rectify defects/ shortcomings.<br><br>To give an opportunity of being heard before imposing penalty | No, Cure period cannot be given.<br><br>Yes, Opportunity will be given before imposing penalty. |

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|    | Maximum penalty shall be restricted to 5% of Invoice value.   | Yes, Maximum penalty shall be restricted to 5% of invoice value. It will be in addition to forfeiture of security deposit, blacklisting or debarring of the contractor and recovering cost of job/ work.  |
| 7  | <b>Page 11,</b><br><b>Vice Chancellor of the Vishwavidyalaya reserves the right to cancel the tender at any stage without assigning any reason thereof and without taking liability</b> of any financial expenses incurred by tenderers/ prospective tenderers.   | There is no change in the criteria.   |
| 8  | <b>Page 12,</b><br><b>Termination of Contract:</b> Bidder shall be given cure period of 30 days to rectify defects/ shortcomings.   | No, there is no change in the criteria.   |
| 9  | <b>Page 12,</b><br><b>Penalty:</b><br><b>1) For work not done satisfactorily:</b> Bidder shall be given cure period of 30 days to rectify defects/ shortcomings.<br><br><b>2) On receiving written complaint on misconduct, unsatisfactory performance:</b> Bidder shall be given sufficient notice and an opportunity of being heard before terminating the contract and imposing penalty.<br><br><b>3) On blacklisting or debarring:</b> Maximum penalty shall be restricted to 5% of Invoice value | 1) No, cure period cannot be given.<br><br>2) Yes, Notice will be served to the contractor.<br><br>3) Yes, Maximum penalty shall be restricted to 5% of contract value. It will be in addition to forfeiture of security deposit, blacklisting or debarring of the contractor and recovering cost of job/ work. |
| 10 | <b>Page 13,</b><br><b>A. Online Transaction charges will be borne by client or levied to candidates.</b><br><br><b>B. Registration fee collected will be credited directly to client bank account.</b>  | A. Transaction charges will be borne by candidates.<br><br>B. Yes, Registration fee will be credited directly to client bank account.<br><br>C. Bidder need to take care  |

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|----|---|---|
|    | <b>C. Third party payment collector for integration will be provided by client or need to be provided by the bidder</b>   | of integration part too.  |
| 14 | <b>Page 14,</b><br><b>A. Hand pat frisking will suffice or metal detectors are required?</b><br><b>B. Please share percentage of PWD candidates.</b><br><b>C. PWD candidates can bring his/her own scribe for exam?</b> | A. Frisking with metal detector is required.<br>B. There is no fix percentage, it depends on number of applications received.<br>C. Yes, PWD candidate will bring his/her own scribe. |
| 15 | <b>Page 16,</b><br><b>RTI query/ court matters, etc.</b><br>Vendor's support limited to providing documents and related data only.  | Yes, contractor should provide all documents and related data.  |
| 16 | <b>Extension of bid submission period</b>   | The committee opined to extend last date of bid submission up to 24.02.2020. and Submission of original EMD up to 25.02.2020.   |

Note: No queries will be entertained now onwards.