



डॉ. हरीसिंह गौर विश्वविद्यालय (केन्द्रीय विश्वविद्यालय), सागर (म.प्र.)
DR. HARISINGH GOUR VISHWAVIDYALAYA (A CENTRAL UNIVERSITY), SAGAR (M.P.)

वार्षिक अचल संपत्ति ब्यौरा वर्ष.....

STATEMENT OF ANNUAL PROPERTY RETURN FOR THE CALENDER YEAR

[As per rule 18 of Central Civil Services (Conduct) Rule 1964]

नाम एवं पता शिक्षक/अधिकारी/कर्मचारी Name & Address of Faculty/Officer/Employee:		विभाग का नाम Name of the Department:				
Present Post Held : वर्तमान धारित पद						
मौजूदा वेतन : Present Pay		आई डी नम्बर ID No. :				
जिन्हा सब डिवाजन, तालुका और गांव का नाम जहां सम्पत्ति है। Name of Tehsil, Village, District in which property is situated	सम्पत्ति, आवासीय भूमि और अन्य भवनों आदि का नाम व ब्यौरा Name & details of Property	वर्तमान मूल्य Present Value	यदि सम्पत्ति अपने स्वयं के नाम पर नहीं है तो बताएं किसके नाम से है तथा उससे सरकारी कर्मचारी का संबंध क्या है। If not in own named state in whose name held & his/ her relation to the Govt. Servant	सम्पत्ति कैसे अर्जित की गयी? क्या खरीदी गई, पढ़े पर ली गयी, बंधक, उत्तराधिकारी, उपहार अथवा किसी अन्य स्रोत से ली गई। तारीख जिसको अधिकार में ली गई तथा उस व्यक्ति का नाम जिससे ली गई How acquired whether by purchased, gift, lease, inheritance, mortgage and other wise date of acquisition and name with details of person / persons from whom acquired	सम्पत्ति से वार्षिक आय Annual income from the Property	अभियुक्तियों Remarks
1	2	3	4	5	6	7

हस्ताक्षर /Signature

दिनांक/ Date:

F. No. 13-26/2021-CU Cdn
Government of India
Ministry of Education
Department of Higher Education
(Central University Bureau)

Shastri Bhawan, New Delhi
Dated: 4th January, 2021

To

The Vice Chancellors of all Central Universities

Subject: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of Education - reg

Madam/ Sir,

I am directed to refer to an OM No. C-19011/7/2017-Vig, dated 31.12.2021 received from Joint Secretary and Chief Vigilance Officer (Ministry of Education), on the subject mentioned above.

2. It is requested to kindly circulate the guidelines, as mentioned in the Para 4 of the aforesaid OM, to all the officers of the Central University, for abiding by the same, strictly adhering to the stipulated timeline.

Encl. As above

Yours faithfully,



(R. K. Arora)

Deputy Secretary to the Govt. of India
Tel. No. 011-23381695

Copy to: The Secretary, UGC, Bahadur Shah Zafar Marg, New Delhi, for necessary action



No. C - 19011/7/2017-Vig
Government of India
Ministry of Education
Department of Higher Education
Vigilance Section

Shastri Bhawan, New Delhi.
dated the 31st December, 2021.

OFFICE MEMORANDUM

Sub: Submission of Immovable Property Return by the employees of autonomous and subordinate institutes/organizations in the Ministry of Education - reg.

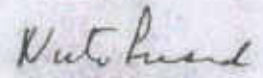
Rule 18 (1) (ii) of the CCS (Conduct) Rules requires submission of Annual Property Returns by all Group "A" and "B" Officers in respect of immovable property by 31st January of each year. Normally such a provision exists in all organizations even where organizations have their own conduct rules. As per guidelines issued by DOPT vide its Office Memorandum No.11012/11/2007-Estt.A dated 27th September, 2011, vigilance clearance shall be denied to an officer if he fails to submit his annual immovable property return of the previous year by 31st January of the following year, as required under GOI decisions under Rule 18 of the Central Civil Services (Conduct) Rules, 1964.

2. All Institutes/organization are required to circulate guidelines regarding submission of IPR by 31st January. However, it has also come to notice that these guidelines are not circulated by the Institutes. Due to non-circulation of the guidelines by the institutes, officers working in various institutions/organizations under the administrative control of this Ministry do not submit their Annual Immovable Property Return within the prescribed time limit and the concerned organizations are not making any serious effort to issue instructions to their employees in this regard. Often request for vigilance clearance are received from the concerned Bureau without certification of submission of IPR within the prescribed time limit and this results in denial of vigilance clearance.

3. In the recent past, Vigilance Division, MoE had issued directions to all Bureau Heads relating to timely submission of IPR vide OMs dated 13.08.2015, 05.04.2016, 20.06.2017, 21.12.2017, 11.01.2019, 09.01.2020 and 06.01.2021 (copies enclosed).

4. In view of the above, it is requested that following directions may again be circulated to the Institutes/organizations under respective Bureaus for strict compliance:-

- i. All employees including faculty in all centrally funded autonomous institutions and organization under the administrative jurisdiction of this Ministry would be required to submit their Property Return latest by 31st January of the year to the competent authority. The said authority would notify on their website the fact of submission of such Return by the employees.
- ii. Employees who failed to submit the property return within the prescribed time limit would be **denied vigilance clearance for empanelment, deputation and applying to sensitive posts and assignment to training programme (except mandatory training)** as the IPR status of concerned officer needs to be checked for the said purpose(s), in terms of DOP&T's O.M. No.11012/11/2007-Estt.(A) dated 14.12.2007 read with OM of even number dated 27.09.2011.


(Neeta Prasad)

Joint Secretary & Chief Vigilance Officer

To

All Bureau Heads of Department of HE and Deptt. of School Education & Literacy.