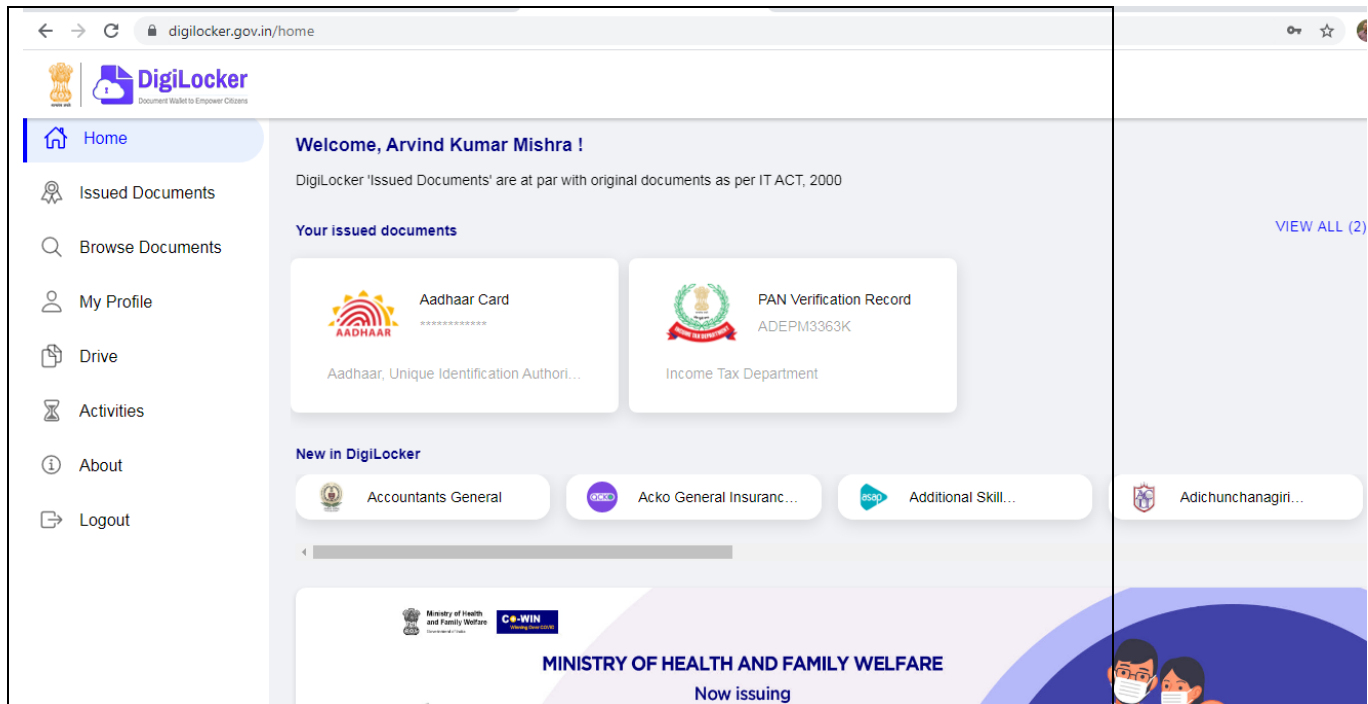


How to Pull/Downloaded your Academic Certificate : : Some important Guide Lines

(at the time of pulling academic records please keep copy of all semester Grade Sheet for inputing important information)

After login you have find following menu with dashboard (i.e. HOME)



Double Click on above “Browse Documents” option in your dashboard

After clicking you have find various Digilocker entity/Organisation who offer digital certificates

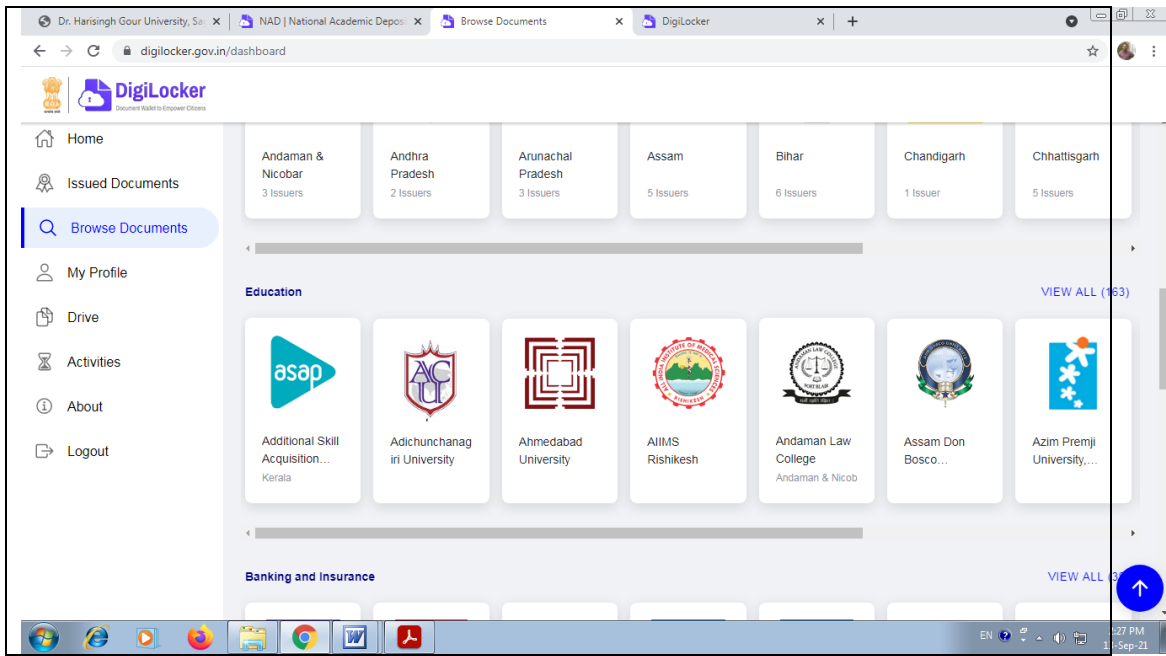
But you can click on “View ALL” under Education TAB

Select our University Doctor Harisingh Gour Vishwavidyalaya

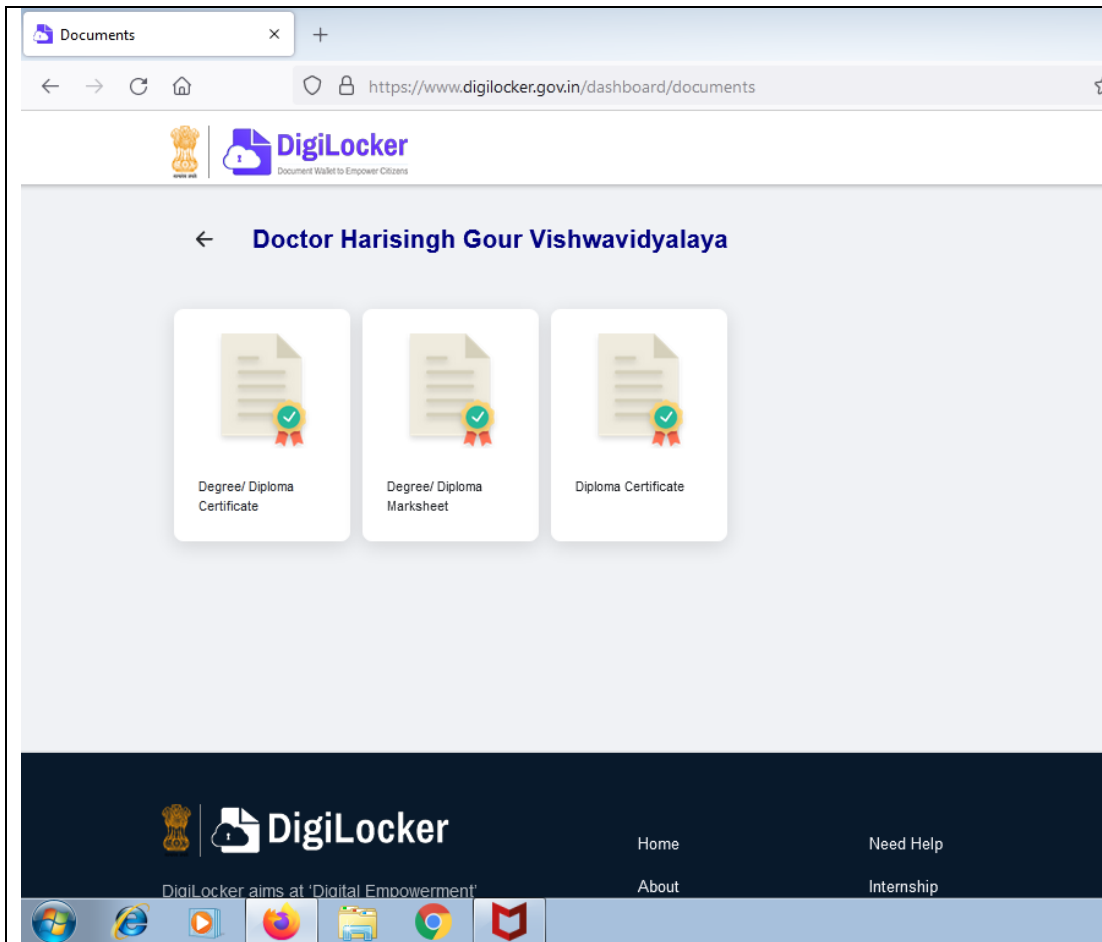
OR

Search Education Issuer i.e. Doctor Harisingh Gour Vishwavidyalaya and click on Our University Mono

You can view following information



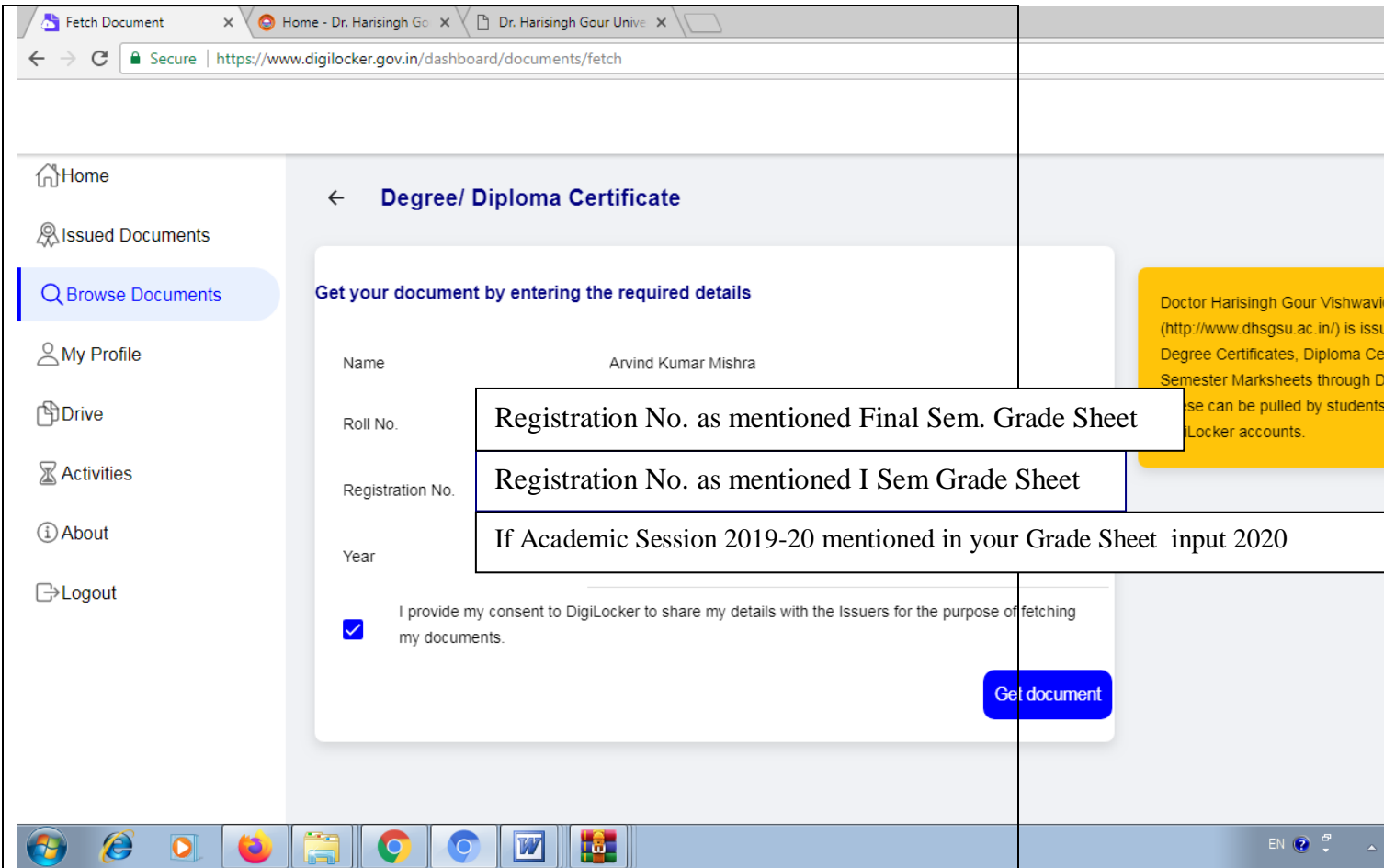
You can select which academic Certificate you want to pull/download by click the mouse pointer under following option



- Degree/Diploma Certificate (**Degree**)
- Degree/Diploma Marksheet (**Grade Sheet**)
- Diploma Certificate (**Diploma**)
- Transcript (**Transcript**)
- Or any other (which is uploaded in near future if any)

After your selection from above option the following menu appear which required following input value in different parameters.

For Degree/Diploma Certificate (**Degree**) :



For Degree/Diploma Marksheet (Grade Sheet) and Transcript:

Fetch Document x Home - Dr. Harisingh Gour University x Dr. Harisingh Gour University x

Secure | https://www.digilocker.gov.in/dashboard/documents/fetch

Home

Issued Documents

Browse Documents

My Profile

Drive

Activities

About

Logout

← Degree/ Diploma Marksheet

Get your document by entering the required details

Name Arvind Kumar Mishra

ROLL NO Registration No. as mentioned in Desired Sem. Grade Sheet

REGN NO Registration No. as mentioned I Sem. Grade Sheet

YEAR For ODD (1,3,5,7,9) Sem. (For Session 2019-20) input 2019, For Even (2,4,6,8,10) Session 2019-20) input 2020 (All Out Going Examination Grade Sheet input 2020)

SEMESTER Input as mentioned in your desired Sem. Grade Sheet

I provide my consent to DigiLocker to share my details with the Issuers for the purpose of fetching my documents.

Get document

Doctor Harisingh Gour Vishwavidyalaya (http://www.dhsgsu.ac.in/) is issuing Degree Certificates, Diploma Certificates, Marksheetworks through DigiLocker accounts. Be pulled by students in DigiLocker accounts.

Some Very important Guide Lines for above input parameters (see Below Remark example data)

- For Roll No. field : you can input your Registration Number (Registration No. as mentioned in your required Semester Grade sheet) as print in your Grade Sheet which is issued by the University.
- For Registration No. field : you can input your Registration Number as print in your First Sem Grade Sheet which is issued by the Univ.
- For Candidate Name : Input name as mentioned in your grade sheet which is issued by the university (it may be populated from addhar also)
- For Year (Examination Year): input Year of examination as mentioned below example
 - i. Year for ODD Sem. : all Odd semester i.e. 1,3,5,7,9 exam. held in December - fill the left 4 digit (eg. Academic Session 2013-14 - **input 2013**) of academic session as year for odd semester
 - ii. Year for EVEN Sem. : all Even semester i.e. 2,4,6,8,10

Examination held in June - fill right 2 digit (eg. Academic Session 2013-14 - **input 2014**) of academic session as year for Evan semester exam.

- iii. Year for Outgoing Examination : all outgoing examination (Even+Odd) are held in September thefore year for all even and odd outgoing examination is - fill right 2 digit (eg. Academic Session 2013-14 - **input 2014**)

Remark: (eg.)

If you want to pulled/download your BSc degree (**if your Registration No. is Y1317015802**) completed in Academic Session 2015-16 and you start programme in academic year 2013-14 with Regular student without any backlog/Outgoing exam in any semester you can input value as below guide lines.

For Degree pull – input Roll no. Y1317065802 (as mentioned in your final Semester Grade Sheet) and Registration No **Y1317015802** (as per First Semester Grade Sheet) and **Year 2016**

- For I Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317015802** (as mentioned in your I Sem. Grade Sheet) and Registration No. **Y1317015802 and Year 2013**
- For II Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317025802** (as mentioned in your II Sem. Grade Sheet) and Registration No. **Y1317015802 and year 2014**
- For III Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317035802** (as mentioned in your III Sem. Grade Sheet) and Registration No. **Y1317015802 and year 2014**
- For IV Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317045802** (as mentioned in your IV Sem. Grade Sheet) and Registration No. **Y1317015802 and year 2015**
- For V Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317055802** (as mentioned in your V Sem. Grade Sheet) and Registration No. **Y1317015802 and year 2015**
- For VI Sem. Grade Sheet/Transcript pull – **input Roll no. Y1317065802** (as mentioned in your VI Sem. Grade Sheet) and Registration No. **Y1317015802 and year 2016**

IF your input Correct value for Input Parameter - After some time you will find the required document under “Issued Documents” Tab of your DigiLocker account